Using the Chat feature in Come Study You



Step 1

Click on the **Sign In** button in the top right corner of the page. Link: <u>Sign In | Come Study You</u>



Step 2

To start a chat with one or more people, click on the Chat bubble to the left of your profile picture.



Step 3

Once you **Click On** the **Chat bubble** You will have 2 options to start a Chat. You can **click on** the **+ symbol** OR **"Add a Chat**" to start a conversation.

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	Chat		+			
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	You don't have any active chats. Choose a member to start a conversation with!					
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Step 4

In the Search bar, **type the name of the person you would like to chat with**. Once you find their name **click the square to the right** of their name. If you would like to chat with more than one person, search them as well and click beside their name to add them to the chat.



Step 5

Once you have added the people you would like to chat with, you will see all of their names listed under the Search bar. **Click Start Chat.**



Step 6

Look toward the bottom of the chat area and start to type your chat into the comment box. When you are finished if there is no Send button **press Return** on your keyboard.



Step 7

You will know if the chat went through because you will see the word "**Today**" showing above the chat.

Shauna JC 4:21pm Hi Adriana! How's level 1 going?ee	TODAY	
Message Adriana Miller - DSA Team		0

Step 8

If you would like to adjust the **Notification Sounds** OR add a **Send button** to your chats, select the 3 dots at the top right of the chat near the "**Close**" button. Scroll down to "**Manage**" and toggle the settings for **Enable Sounds** and/or **Show Send Button** On/Off by clicking the circle to the right of the options.

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Open in New Win	dow			
Archive Conversat	tion			
More			÷	
Mute		C		
MANAGE				
Enable Sounds			D	
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If you still can't see what you're looking for email us: info@debrasilvermanastrology.com